

E-Way Net Pricing Site for Contract No. 405577

Louisiana Contract E-Way Website:

This is a dedicated E-Way website for the State of Louisiana Office Supply Catalog Contract and is accessible at <http://www.eway.com> by keying the **User Id: la** (lower case) and **Password: louisiana** (lower case). E-Way may be used as a shopping tool and search method for this contract. E-Way is customized for the State of Louisiana. All items at this website have already been net calculated (the contract price) and pre-assigned to the proper discount category.

Currently, the only orders that may be placed on-line via this site by State Agencies are "LaCarte" Procurement Card Purchases.

[E-Way Net pricing](#) is only a click away. Some of the primary search functions to obtain net pricing from the E-Way Home Page include:

- **Product Search** is located at the top left portion of the page to locate items by the Description/Keyword (a product name or type); by the Manufacturer Name (all product for a particular manufacturer will display); or by the Item Number (key in the specific product number for the item).
- **Advanced Search** is located immediately under the Product Search field to narrowly focus your search by typing in the same criteria of the Product Search but with the capability of filtering, i.e. recycled products, hazmat products, etc.
- **Catalog Search** is located at the top left of the page and allows you to browse by clicking on the Product Category icons that give a visual representation of the products contained within the category; this function uses a drill down method by Super Categories (main product group), Categories (product types within the main group), Sub-Categories (individual product types within the category), and Product Families (all available products for purchase).
- **Shopping Cart** is located at the top right portion of the page; create your permanent list of those items that are frequently ordered; save your shopping cart and add to as needed.

In the event your agency does not yet have access to the Internet to use net calculated prices from the E-way Internet Contract site, contact Corporate Express for a net price file, which is available in CD-ROM, diskettes, or an Excel Spreadsheet.